

FINANCE DIVISION CROSSWALK

Kimberly Johnson – Chief Financial Officer/Treasurer
Rosalyn Collins – Administrative Assistant to the CFO

Kelly Genge – Controller

Executive Director of Financial Operations - Vacant

	FINANCE MANAGEMENT OFFICE (FMO)		TREASURY	ACCOUNTS PAYABLE	ACCOUNTING	PROCUREMENT	PAYROLL	FINANCIAL SYSTEMS
	Nichelle Hunter (Director)		Derek Roberts (Director)	Vacant (Director)	Vacant (Director)	Vacant (Director)	Anita Mize (Director)	Mary Harper (Director)
POINT OF CONTACT	Budget Manager: <ul style="list-style-type: none">Rosalind Mack Grants Manager: <ul style="list-style-type: none">Angela Yount Lead Finance Analyst: <ul style="list-style-type: none">Angela Lawuary Cosby Finance Analyst: <ul style="list-style-type: none">Michael JonesAndrew TaylorMaxine FultzVacant		Senior Treasury Analyst <ul style="list-style-type: none">DeAmbra Hopkins School Activities Senior Analyst <ul style="list-style-type: none">Vacant Treasury Specialist <ul style="list-style-type: none">Derwin JordanJordan Foster	Supervisor of AP: <ul style="list-style-type: none">Stephanie Morris Parson AP Analyst <ul style="list-style-type: none">Veronica King Travel & Purchasing Analyst <ul style="list-style-type: none">Vacant	Accountants: <ul style="list-style-type: none">Charles EllisArmando LopezVacantEmerald Williams (Temp)	Procurement Manager: <ul style="list-style-type: none">Matthew Tague Senior Contract Analyst: <ul style="list-style-type: none">DeAmbre Johnson Procurement Analyst: <ul style="list-style-type: none">Robin WoolfolkSandra BrooksConstance Byrd (Temp)	Assistant Director: <ul style="list-style-type: none">Vacant Payroll Manager: <ul style="list-style-type: none">Kathy McIntyre Payroll Analyst: <ul style="list-style-type: none">Connie Eskew Payroll Specialist: <ul style="list-style-type: none">VacantArtis Larry (Temp)	Financial Systems Coordinator <ul style="list-style-type: none">Shonda (Kayle) Welcher
RESPONSIBILITIES	ALL BUDGET-RELATED ISSUES: <ul style="list-style-type: none">Budget ReportsBudget TransfersExtra Service SpreadsheetsTravel DocumentsVouchersRequisition approvals		<ul style="list-style-type: none">Monitor daily cashWire/transfer cash account balancingInvest excess fundsReceive & account for all district revenueSchool checking Account (set-up)Deposit of checks/grants receivedReplacement IDs	<ul style="list-style-type: none">VouchersInvoicesTravel DocumentsMileage DocumentsVendor PaymentsInventory Tagging	<ul style="list-style-type: none">Requisition approvalsExternal reportingExternal AuditSchool Checking Account (EPES)Safety & Insurance	<ul style="list-style-type: none">Purchase Requisitions processBoard ResolutionsContractsNew Vendor RequestEmployee Vendor RequestRFQ & RFP Development	<ul style="list-style-type: none">Timekeeping / KronosQuota banksGarnishmentsDirect Deposit changesProcess bi-weekly payrollPaperless Pay	<ul style="list-style-type: none">BusinessPLUS Access for EmployeesAll BusinessPLUS systematic issuesBusinessPLUS TrainingSAPForecast 5
FUNDS	GOB FUNDS: 110- General Fund 210- Teachers Fund 410- Capital 923- Prop S	GRANT FUNDS: 140 - Sch. Lunchroom 150 - General Grants 160 - Fund Balance 250- Special Revenue 260- Special Revenue 440- Sch. lunch/ capital 450- Capital Program 460- Capital (FB)	ALL FUNDS	ALL FUNDS		ALL FUNDS		ALL FUNDS